

Privacy Statement for the Test Walk the Test Way – Dated 8 April March 2019

Rotary Club of Romsey Test

Preservation of your privacy is important to us.

In this document 'walk' refers to the 'The Test Way Walk Event' organised by the Rotary Club of Romsey Test.

WalktheTestWay.org.uk Site:

This <http://www.walkthetestway.org.uk> site does not collect personal information or use cookies.

However, it does transfer users to Active Networks system for registration who then collect the information.

Active Networks Registration System.

Rotary Club of Romsey Test has contracted with Active Networks to register walkers for the event on our behalf. They collect the walker's registration data and fees and have their own privacy policy that can be viewed on the link:

<https://www.activenetwork.com/information/privacy-policy>.

People who register will need to agree their policy.

Information we collect:

We download personal information from Active Networks. This will include names, title, email address, physical address, telephone numbers and your age. We do need or have access to credit card information.

We may get emails from you with personal information.

You may also provide us with paper originals or copies of your sponsorship sheets which will show the names and addresses of your sponsors.

Use of information:

The information will be kept for a limited time and only be used by a small number of Rotarians for the planning and execution of the walk, the collection and distribution of the sponsorship money. It will be retained by Rotary for no longer than 2 years.

We will only contact you again next year about the subsequent walk if you have ticked the 'agree to contact' checkbox in the registration process.

We will only pass your name and email address to the charity you have chosen if they request it provided you have approved this disclosure in the registration process. The information supplied will not be disclosed to any other organisation.

The paper sponsorship sheets will be used to calculate and claim Gift Aid from the UK tax authorities. One hard copy will be retained by Rotary for six years as required by the Tax Authorities and then destroyed.

Google Analytics:

We do use Google Analytics to track which pages of the site are accessed by users so we can understand and improve the web site. This system does not pass on your identification (IP address) to Google.

Security:

The downloaded data from Active Networks is held in a database on a small number of laptops. We will take reasonable precautions to prevent the loss, misuse or alteration of information you give us.

Communications in connection with the walk will be by e-mail. Whilst we endeavour to keep our systems and communications protected against viruses and other harmful effects, we cannot bear responsibility for all communications being virus-free.